

TOWN OF SUGAR CAMP
TOWN BOARD MEETING MINUTES
June 15, 2026
ALL AGENDA ITEMS ARE FOR DISCUSSION & ACTION

1.Meeting called to order by Town Chairman

- *Meeting called to order by Town Chairman at 7:30 P.M.*

i. Present:

- a. Katie Bauknecht*
- b. Paul Sowinski*
- c. Vicki L. Holewinski - absent*
- d. Lauren Sowinski*
- e. Eli Volkmann – present via phone*

- *There were 7 visitors*

2. Approval of the Agenda

- **Motion:** 1. Paul S. 2. Katie B. ...to approve the agenda. 3 ayes, 0 nae. Carried.

3. Approval of the minutes from the regular monthly meeting on May 18, 2026

- **Motion:** 1. Paul S. 2. Katie B. ... to approve the minutes. 3 ayes, 0 nae. Carried.

4. Approval of the minutes from the Special Board meetings held on June 2, 2026

- **Motion:** 1. Paul S. 2. Katie B. ... to approve the minutes from the Special Board meeting. 3 aye, 0 nae. Carried.

5. Treasurer's Report

- **Motion:** 1. Paul S. 2. Katie B. ... to approve the Treasurer's Report with an ending balance of \$366,738.60. 3 ayes, 0 nae. Carried.

6. Approval of vouchers

- **Motion:** 1. Paul S. 2. Katie B. ... to approve the vouchers with a balance of \$36,918.52. Carried.

7. Public comments

- A. None

8. Correspondences:

- A. Update from Oneida County Public Works Committee on Sand and Dam Lake
 - i. *Katie B. gave an update*
- B. Planning and Zoning Notice of Public Hearing
 - i. *Katie B. informed the Board that*

9. Land division for Scarlet Sweeney, Parcel SU-126-2

- **Motion:** 1. Paul S. 2. Katie B. ... to approve the land division with no concerns or objections. 3 ayes, 0 nae. Carried.

10. Land division for Steve Kozelek, Parcel SU-814-12

- **Motion:** 1. Paul S. 2. Katie B. ... to approve the land division with no concerns or objections. 3 ayes, 0 nae. Carried.

11. Land division for Josh and Candice Joslin, Parcel SU-984-5

- **Motion:** 1. Paul S. 2. Katie B. ... to approve the land division with no concerns or objections. 3 ayes, 0 nae. Carried.

12. Close acceptance of bids for backhoe
 - **Motion:** 1. Paul S. 2. Katie B. ... to close acceptance of bids. 3 ayes, 0 nae. Carried.
13. Open bids for backhoe and award backhoe to the highest bidder
 - No bids received. Will proceed with price offered to us from Miller-Bradford & Risberg for a trade-in.
14. Close acceptance of road bids for a section of Virgin Timber Dr
 - **Motion:** 1. Paul S. 2. Katie B. ... to close acceptance of road bids. 3 ayes, 0 nae. Carried.
15. Open road bids and award project to lowest bidder
 - Two bids were received – one from Pitlik and Wick, Inc. and one from Northeast Asphalt, Inc.
 - **Motion:** 1. Paul S. 2. Katie B. ... to open bids and award the project to Pitlik and Wick, Inc. for \$94,606.80. 3 ayes, 0 nae. Carried.
16. Discuss disc golf course sign
 - Katie B. provided a rough draft of the disc golf course sign from Press Express
 - **Motion:** 1. Paul S. 2. Eli V. ... to have the sign made and installed at the disc golf course. 3 ayes, 0 nae. Carried.
17. Approve liquor licenses
 - Lauren S. provided a list of liquor license applicants
 - **Motion:** 1. Katie B. 2. Paul S. ... to approve liquor licenses if all paperwork and payment have been received by the Town Clerk. 3 ayes, 0 nae. Carried.
18. Approve operator licenses
 - Lauren S. provided a list of operator license applicants
 - **Motion:** 1. Katie B. 2. Paul S. ... to approve the operator licenses if all paperwork and payment have been received by the Town Clerk. 3 ayes, 0 nae. Carried.
19. Approve cigarette licenses
 - Lauren S. provided a list of cigarette license applicants
 - **Motion:** 1. Katie B. 2. Paul S. ... to approve the cigarette license applicants if all paperwork and payment have been received by the Town Clerk. 3 ayes, 0 nae. Carried.
20. Discuss capital outlay projects for 2026 – Generator, Fire Department tender
 - We received a generator estimate from Schneider Electric. The tender that the Fire Department was interested in has sold, so they will continue looking.
 - **Motion:** 1. Paul S. 2. Eli V. ... to continue with the estimate from Schneider Electric for the generator for \$22,280.00. 3 ayes, 0 nae. Carried.
21. Sign updated employee contracts for 2026
 - Employee contracts were signed by the Town employees and the Town Board.
22. Discuss a limit, and possible guidelines for employee comp time, vacation time, and sick time
 - Will discuss at next month's meeting.
23. Discuss summer help hourly rate

- **Motion:** 1. Katie B. 2. Paul S. ... to pay summer help an hourly rate of \$20/hour. 3 ayes, 0 nae. Carried.
24. Approve new cemetery rules and regulations
- Lauren S. provided a copy of the new rules and regulations, as discussed at the May meeting.
 - **Motion:** 1. Katie B. 2. Paul S. ... to approve the new cemetery rules and regulations. 3 ayes, 0 nae. Carried.
25. Discuss beach parking lot work
- Will discuss at next month's meeting
26. Road work/Town Hall Report
- **Motion:** 1. Paul S. 2. Eli V. ... to approve the reports as presented. 3 ayes, 0 nae. Carried.
27. Set the date for the next board meeting – July 20, 2026 at 7:30 P.M.
15. Adjourned at 8:16 P.M.
16. Future Agenda Items
- A. Soccer pavilion concrete project
 - B. Coordinated Comprehensive Plan